



## Academic Year 2023/2024

# DEADLINES FOR RECORDING YOUR CLERKSHIP

❖ **Check** that the clerkship pages in your Examination Record book are complete with all the necessary pieces of information.

- Code and full name of the clerkship
- Structure/hospital, ward/centre
- Start and end date of the clerkship
- Date, stamp and signature by the ward tutor or the person in charge of your clerkship
- Put a tick on “qualified” (*idoneità*).

❖ **Write down** in the clerkship pages on your Examination Record book your matricula number and your name in full.

❖ **Send** a message with the subject “**REGISTRAZIONE TIROCINIO**” to [fcl-med-did-sanluigi@unito.it](mailto:fcl-med-did-sanluigi@unito.it) from your UniTO email address ([firstname.lastname@edu.unito.it](mailto:firstname.lastname@edu.unito.it)). Please attach a picture or scan of the clerkship pages on your Examination Record book.

**N.B.** Please make sure that both Clerkship pages of the Examination Record book are included in a single scan or picture.

The student administration office will carry out the necessary checks. If all data is correct, the clerkship will be automatically recorded in your Examination Record book.

➤ **Deadlines**

- For clerkships from the 8<sup>th</sup> of January 2024 to the 11<sup>th</sup> of February 2024, please record by the 16<sup>th</sup> of February 2024.
- For clerkships from the 12<sup>th</sup> of February 2024 to the 16<sup>th</sup> of June 2024, please record by the 21<sup>st</sup> of June 2024.
- For clerkships from the 17<sup>th</sup> of June 2024 to the 21<sup>st</sup> of July 2024, please record by the 25<sup>th</sup> of July 2024.

**LAST DEADLINE FOR STUDENTS APPLYING FOR EDISU SCHOLARSHIPS**

- For clerkships from the 22<sup>nd</sup> of July 2024 to the 23<sup>th</sup> of September 2024, please record by the 27<sup>th</sup> of September 2024.
- For clerkships from the 16<sup>th</sup> of September 2024 to the 5<sup>th</sup> of January 2025, please record by the 10<sup>th</sup> of January 2025.

**N.B.**

We will not reply to:

- Messages sent from addresses other than your UniTO email account.
- Messages with no or incomplete attachments.